Dear XXXX,

*(Name of your organisation)* is pleased to invite you to the Africa-Europe Week taking place on 14 – 18 February 2022, where we will be holding a session on *(include title of your session), date and time*.

Together with African and European Civil Society Organisations and Local Authorities, we bring you two forums focused on moving the Africa-EU partnership forward through “Participatory and transparent governance: A people-centred approach”. The programme includes joint opening and closing sessions, which will concentrate on the roles of CSOs and LAs in the partnership; as well as two dedicated forums discussing the themes and topics pertinent to each stakeholder group. Sessions are designed to be inclusive and interactive; they will support meaningful exchanges to forge key messages and recommendations on a joint and constructive **future** for both continents.

The session we are organising will focus on …. *(Include your session description).*

We are looking forward to seeing you during the Africa – Europe Week. Please click [here](https://eu.eventscloud.com/ereg/newreg.php?eventid=200236924&t=4b3eccb7a0fb49547b6dd967f19dcd0f) to register.

Join the conversation online: #AfricaEU #TogetherTomorrowToday

Yours sincerely,

*(Include appropriate closing and signature for your organisation)*